

Open Position: Executive Director

MobilityData

Location: Remote. MobilityData is based in Montréal, Québec, Canada.*

Salary Range: 160K-200K CAD

MobilityData is seeking a highly skilled, experienced and committed professional for the position of Executive Director.

MobilityData is a non-profit organization that stewards the data specifications that people across the world use to, for example, check their smartphone to see when the next bus is coming or whether a bikeshare is available nearby. We are collaboratively extending these specifications (used in Apple Maps, Google Maps, Transit, and other tools) so that travelers always have access to information they can trust.

The MobilityData Board of Directors is looking for an Executive Director who will build on our past successes and advance a sustainable organization that will serve our stakeholders in transport agencies, software vendors, mobility apps, and cities for years to come.

* All staff currently work from home (as of today, based in PT, ET and CET time zones). To facilitate collaboration and organizational effectiveness, we expect you to be available during ET core business hours and for occasional travel.

What You Will Do

The four primary responsibilities for this position are listed in order below.

1) Mission and Strategy: Work with the Board of Directors, sponsors, and team to build and continuously maintain a roadmap that advances MobilityData's mission.

- Own and evangelize the vision for MobilityData's role within the industry and organization.
- Prioritize initiatives and provide direction.
- Oversee the implementation of programs that carry out the organization's mission.
- Ensure that MobilityData works effectively within the larger mobility industry by being active and visible in the community and working closely with other professional, public and private organizations.

2) People and Organization: Lead an effective, efficient, and equitable organization that is able to use the best talent, resources and practices to advance its mission.

- Promote a positive, inclusive, and thoughtful organizational culture.
- Establish innovative policies and programs that enhance MobilityData's employee value proposition and employee experience to attract and retain talent.

- Directly manage and define the portfolios of the senior leaders (e.g., Product, Deputy Director).
- With support from your team, implement effective administrative practices (i.e. payroll, information technology, etc.).
- Provide leadership to a remote workforce, including facilitating an annual team retreat.
- In coordination with the Board, represent the organization on all notes, agreements, and other instruments made and entered into and on behalf of the organization in accordance with MobilityData's bylaws.

3) Financial Performance and Sustainability: Maintains and executes a strategy for ongoing financial sustainability.

- Develop a business plan that balances organizational growth, funding diversification, and a focus on MobilityData's mission.
- Develop new funding sources while maintaining strong relationships with existing sponsors.
- Maintain the fiscal integrity of MobilityData, including submission to the Board and members of a proposed annual budget and other documents that reflect the financial health of the organization.

4) Board of Directors and Members: Solicits direction from and facilitates the involvement of the MobilityData Board of Directors and the organization's members.

- Lead MobilityData in alignment with the guidance provided by the Board of Directors and members.
- Communicate effectively with the Board and members about current initiatives, priorities and activities.
- Actively solicit input from the Board of Directors and members on key decisions.

Who You Are

- Experienced. You have 10+ years of experience in non-profit, technology, political, or government sectors, including 7+ years of managerial work.
- Visionary. You are able to think strategically about interconnected problems and articulate a thoughtful and clear response that gets others excited too.
- Empathetic. You listen and respond to the concerns and input of your employees, partners, and peers.
- Detail oriented. You are organized and able to independently lead multiple high-visibility tasks.
- Communicative. You have excellent written and verbal communication skills in English.
- Financially literate. We're not looking for an accountant, but you should be familiar with multiple business models and the fundamentals of budgeting for organizations or associations.

It Would Be Great If

- You have worked in the mobility or technology sectors (e.g., transit agency, app developer, regulator, transportation provider).
- You have worked in a tech company or another product-based organization.
- You already have experience working with GTFS, GBFS, or other transportation data specifications.
- You are passionate about transportation, consumer technology, or mobility.
- You are fluent in French.

What You Can Expect

- You will work with an open-minded and inclusive team that values diversity.
- Your staff will be primarily remote, but you will be able to meet them at onsite workshops at least once per year.
- You will primarily work remotely but will occasionally go on paid business trips to Montreal (at least quarterly) and elsewhere as required.
- 4 weeks of paid vacation per year
- Health insurance premiums paid up to 90% by the employer
- Perks: compensations for public-transit and shared-mobility passes, for office material and for working outside your home.
- You'll work using modern remote collaborative tools: Mac, Slack, GitHub, Google Office Suite.

What We Do

Travelers want directions they can trust. Reliable directions need high-quality data. MobilityData develops tools that ensure data quality and consistency to help travelers find, understand, and use transportation services everywhere they go. MobilityData works to increase the completeness, accuracy, and quality of data formats and advocates for the adoption of standardized formats so that both data producers and data consumers can provide exhaustive and seamless mobility information, anytime, anywhere.

About MobilityData

MobilityData began in 2015 as a project of the Rocky Mountain Institute and became an independent Canadian non-profit in 2019 and a European non-profit in 2021. MobilityData brings together and supports mobility stakeholders such as transport agencies, software vendors, mobility apps, and cities to standardize and expand data formats for public transport, such as the General Transit Feed Specification (GTFS), and shared mobility, such as the General Bikeshare Feed Specification (GBFS). MobilityData's achievements include industry-endorsed Best Practices for GTFS, the launch of the global open data repository OpenMobilityData.org, and the official adoption of GTFS-Pathways. mobilitydata.org/.